

AGM Minutes

Date & location: 7.30pm on Thursday 28th April 2016, Cupar Fire Station

Those present: Norma Alari, Andy Collins, Jen Collins, Sarah Davidson, Ian Jones, David Kirk, Jim McLeish, Karen Marjoram, Tom McMillan, Alison Milne, Gary Paterson, Gordon Pay, Clive Scholes

Apologies: Joan Brown

	Action
<p>1. Minutes from previous AGM</p> <p>The Minutes from the previous AGM (April 2015) were proposed as a true record by Clive, seconded by Gordon and accepted by the meeting.</p>	
<p>2. Chair's report</p> <p>The Chair's report (attached) was read by Andy.</p> <p>Thanks were given to the Committee for their hard work over the past year.</p>	
<p>3. Treasurer's report</p> <ul style="list-style-type: none"> The Treasurer's report (attached) was read by Clive. The report was proposed as a true record by Alison, seconded by Sarah and accepted by the meeting. It was agreed to use VONEF to verify our 2015-2016 accounts for the OSCR submission. It was also discussed that, although Sustainable Cupar receives financial awards for our different projects; these do not cover our running costs. For the group to be truly sustainable we need support from the community. <p>A regular monthly donation of £1 (or more) all adds up to the group being strong and more resilient. If you would like to organise a regular donation, our bank details are as follows:</p> <p>Sort code: 07-00-93, Account: 33333334, Ref: 0975/703850804</p> <ul style="list-style-type: none"> It was agreed to look into opening a Bank account. Alison will speak to VONEF for advice. Clive will also make some enquires. 	<p>All</p> <p>Alison/ Clive</p>

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<div>4. Election of Trustees, Office bearers and Group Coordinators</div> <div><ul style="list-style-type: none">It was noted that Gary had resigned, to avoid any perception of conflict of interest with regard to funding.The following Trustees were elected en bloc (proposed Ian and seconded by Jim): Norma, Joan, Andy, Jen, Sarah, Karen, Tom, Alison, Gordon and CliveThe following Office bearers were elected:<table><tr><th>Position</th><th>Name</th><th>Proposed</th><th>Seconded</th></tr><tr><td>Chair</td><td>Andy</td><td>Alison</td><td>Gary</td></tr><tr><td>Treasurer</td><td>Clive</td><td>Gordon</td><td>Sarah</td></tr><tr><td>Secretary</td><td>Jen</td><td>Karen</td><td>Alison</td></tr></table>The following Sub-group Coordinators were elected:<table><tr><th>Group</th><th>Coordinator</th><th>Proposed</th><th>Seconded</th></tr><tr><td>Fruit & Blossom (FAB)</td><td>Sarah</td><td>Jen</td><td>Andy</td></tr><tr><td>Energy</td><td>Gary and Tom</td><td>Alison</td><td>Karen</td></tr><tr><td>Town Development</td><td>Gordon</td><td>Andy</td><td>Alison</td></tr></table><p>Elections were proposed/seconded as above, and accepted by the meeting.</p></div>	Position	Name	Proposed	Seconded	Chair	Andy	Alison	Gary	Treasurer	Clive	Gordon	Sarah	Secretary	Jen	Karen	Alison	Group	Coordinator	Proposed	Seconded	Fruit & Blossom (FAB)	Sarah	Jen	Andy	Energy	Gary and Tom	Alison	Karen	Town Development	Gordon	Andy	Alison	
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<div>5. Fruit & Blossom (FAB) group</div> <div><p>The Fruit & Blossom (FAB) report (attached) was read by Sarah.</p><p>In addition, Sarah informed the meeting about the Monimail Tower Project volunteer days, which are held on the last Saturday of every month, 10am-4pm. A mixture of tasks, depending on season, including gardening, picking, food preservation, building and outdoors maintenance work. Soup & bread provided, all welcome! www.monimail.org. Jen to post details on SC's Facebook page.</p><p>FAB meeting: Wednesday 11th May, 7.30pm, Cupar Fire station</p></div>	Jen																																
<div>6. Town development group</div> <div><ul style="list-style-type: none">Active Travel<p>A discussion took place about whether the Active Travel group is actually a part of Sustainable Cupar. Gary also informed the meeting that Sustrans will soon let us know about the Fife Enviornmental Funding. Tom reported that Mr Todd may sell us the whole corner of his field but wants access rights. Gary to produce drawings. Tom will get a valuation and ask Mr Todd for his price for the 1.3 hectares. Gary suggested that the bridge over the ditch could be a community build pre-fab bridge. Alison suggested we give the deeds to the Community.</p></div>	Gary Tom																																

	Action
<p>Town development group, continued . . .</p> <ul style="list-style-type: none"> Moor Road <p>Gary reported that all the work, except for the main drain along the top of the Moor Road, has been completed.</p> Planning Applications <p>Gary informed the meeting that SC had meetings with Fife Council about Designing Streets.</p> Development Trust <p>It was suggested that there could be a Community buy out of the Silo site through the Development Trust.</p> <p>Town development meeting: Wed 1st June, 7.30pm, Fire station</p>	
<p>7. Energy group</p> <ul style="list-style-type: none"> District heating <p>Gary informed the meeting that we have had LCITP funding for the district heating feasibility studies. The next stage is to build a business case. There has been a structural appraisal, but no funding until the developers are on board. However, the developers have said that they will now will leave room for District heating.</p> <p>There have been meetings with Fishers Laundry and David Wardrop in order to enforce a condition in the policy. Also, SC had a meeting with Rod Campbell, MSP, although he has not publically stated his position on Cupar North. A presentation was made to the Councillors about Designing Streets.</p> Wind power <p>Tom informed the meeting that solar power is now a possibility, possibly at Cow Brae.</p> Solar System - Art installation <p>Laura is still working on this project, with a view to installing it at the Cupar Arts Festival.</p> <p>Energy group meeting: Wednesday 18th May, 8.00pm, Cupar Fire station</p>	

	Action
<p>8. General Business</p> <ul style="list-style-type: none"> Ideas Day event report Alison informed the meeting that the Ideas Day was a success, report attached. It was agreed to repeat the event next year. Cupar Could Our Ideas day and Active Travel group have fed very well into the Cupar Could event. David informed the meeting that SC were key players in the workshops and that there will be a Cupar Could meeting in June, after which a development plan will be put into action. Membership Jen informed the meeting that our membership was now up to 113, and that there are a further 105 potential members in the Newsletter Google group. It was agreed to contact these potential members and invite them to join. Civic Week Sarah tabled an email from Gina Logan inviting SC to participate in the Cupar Civic Week. A discussion took place and it was agreed that a Moor Road walk/ditch digging/picnic would be organised for Sunday 5th June from 11.00am until 2.00pm. Sarah to inform Gina. Register of Trustees' interests Jen to update the Register of Trustees' interests. 	<p>Jen</p> <p>Sarah</p> <p>Jen</p>
<p>9. AOCB</p> <p>Press releases</p> <p>It was agreed that after each quarterly SC meeting, one of the sub-group coordinators would issue a press release.</p>	<p>Sub-group Coordinators</p>

The meeting closed at approximately 9.30pm.

Next main meeting: Thurs 28th July 2015, 7.30pm, Cupar Fire Station

Signed: **Date:**
Andrew C Collins, Chair

Reports Attached: Chair, Treasurer, FAB and Ideas Day